

2021/22 Under spends and Grants - Requests to Roll Forward

Ref	Service Area	Service	Amount £	Amount Agreed by Management Team	Under spend and details of request	Request Made by (Service Mgr/Budget Holder)	Recommended Treatment / Reserve Allocation
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1) Requests to roll forward service underspends.

US1	Corporate	Corporate Leadership Team	24,287	24,287	To support the creation of an apprentice post within the Corporate PA team.	Lynda McElligott	General
US2	Communities	Cleansing	15,000	15,000	To replace some of the bin housings which are damaged. The replacement of these bins has not been included within the 2022/23 budget.	Scott Martin	Environmental Health
US3	Place and Climate Change	Coast Protection	62,000	62,000	Budget to complete Overstrand Sea Defence Maintenance scheme – completion delayed due to delays from Marine Management Organisation in discharging licence conditions. Move to Coastal Management Reserve.	Rob Goodliffe	Coast Protection
US4	Corporate	HR	27,861	27,861	This will be used for adhoc project work within the team, I am also anticipating increased salary costs as the HR Advisor posts are going to a JE panel	James Claxton	Organisational Dev
US4	Corporate	Common Training	38,850	38,850	Due to the impact of COVID, the council's learning and development activities suffered. Projects due for completion in the new financial year include upgrades to Skillgate, performance management, and customer services learning across the council. To create the £38,850 roll forwards, £21k is to be used from a reserve amount of £31K.	James Claxton	Organisational Dev
US5	Organisational Resources	Property Services	11,000	11,000	Expenditure required for replacement of oven and dishwasher.	Russell Tanner	Asset Management
US6	Resources	Property Services	11,000	11,000	March lighting inspections for Sheringham and Cromer and repairs to be financed - 6 x lantern heads ordered for replacement at £700 each. .	Russell Tanner	Asset Management
US7	Finance, Assets and Legal	Estates	30,000	30,000	Min expenditure of £9,000 to deal with the beach hut plot repairs at Overstrand, caused by the recent storms. Coastal Team have budget estimate for the repair, but may increase as it has not been possible to quantify exactly. Chalets at the donkey shelter repair works are required as they were not undertaken as part of the recent repair programme as PS overspent. Estimated cost of £20,000. £1,000 for replacement curtains and other equipment that has been damaged or lost.	Renata Garfoot	Asset Management

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US8	Sustainable Growth	Economic Growth	25,000	25,000	The slippage in our budget is as a direct result of my service focusing on our Covid response and the administration of a range of support grants and schemes. The amount specified will be used to fund a 'North Walsham Vision' Study in 22/23 which has been identified as a critical piece of complementing work to the North Walsham HAZ, but sits outside the parameters of its funding and we were not able to deliver this in the 21/22 financial year due to competing priorities.	Stuart Quick	Economic Development and Tourism
US8	Environment & Leisure	Commercial	50,000	50,000	Underspend in staffing budgets due to staff working on Covid related tasks - Test and Trace, support for self-isolation, and compliance and enforcement duties. Some staffing costs have been funded from various grants (COMF and LOCP) leaving an under spend in the staffing base budgets. The under spend is to be earmarked for backfilling staff or using agency staff/consultants to fulfil works not undertaken during the pandemic.	Emily Capps	Environmental Health

294,998 294,998

2) Unspent grants - grants received in the year that remain unspent at 31 March 2022

Grant 1	Environment & Leisure	Commercial & Public Protection	13,219	13,219	Carry over of the grant funding to allow the service to undertake regulatory work following the impacts and displacement of statutory activities during the Covid pandemic.	Tracy Howard	Environmental Health
Grant 2	People Services	Benefits	41,500	41,500	The Benefits service would request the roll forward of underspends in its budget. This income has come from grants and burdens funding through the DWP for the administration of Housing Benefit and Council Tax Support.	Trudi Grant/Lindsay Circuit	Benefits
Grant 3	People Services	Housing	32,138	32,138	Carry forward of the Domestic abuse grant to enable funding of people services restructure approved by cabinet in October 2021.	Lisa Grice	Housing
Grant 4	People Services	Housing	28,000	28,000	Homelessness Prevention Top up Grant was awarded towards the end of the financial year with limited time to spend the full amount, the service has been successful in preventing a number of cases and would like to continue to use the rest of the fund to prevent further to support & prevent households facing eviction due to financial difficulties.	Lisa Grice	Housing

114,857 114,857

TOTAL 409,855 409,855

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